

Personal Information

Last Name	First Name	M M	I. Date
Address		City/State	Zip
Phone Number	Alternate Phone #	Email	
Please list previous nan	mes:		
<u>Duties</u>			
Dlagge shoot any sees	- C : 4 C	1 1111 / 1 1	
of working in:	<i>of interest</i> that you fee	l you would like to work in o	r explore the option
2	☐ Accounting	☐ Administrative Assistant	
of working in:			
of working in: Account Manager	☐ Accounting	☐ Administrative Assistant	☐ Bookkeeping ☐ Food Science
of working in: Account Manager Business Development	☐ Accounting ☐ Customer Service	☐ Administrative Assistant ☐ Executive Assistant	☐ Bookkeeping ☐ Food Science
of working in: Account Manager Business Development Forklift Driver	☐ Accounting ☐ Customer Service ☐ General Labor	☐ Administrative Assistant ☐ Executive Assistant ☐ Graphic Design	☐ Bookkeeping ☐ Food Science ☐ Human Resource
of working in: Account Manager Business Development Forklift Driver Inventory Control	☐ Accounting ☐ Customer Service ☐ General Labor ☐ IT	 ☐ Administrative Assistant ☐ Executive Assistant ☐ Graphic Design ☐ Janitorial 	☐ Bookkeeping ☐ Food Science ☐ Human Resource ☐ Logistics

7)				
	Name	Phone #	Relationship	
8)	Name	Phone #	Relationship	
9)	Name	Phone #	Relationship	
10)	Are you seeking full or part-time em	ployment?	☐ Full-time	☐ Part-time
11)	What days and hours are you availab	ble?		
12)	What date are you available to start v	work?		
	Garon's standard hours are 8am – 5p Are there any days of the year you ca a. If yes, please explain:		□ Ye	s □ No
	fessional Please list any professional trade or s	service organizations or gro	ups you belong to:	
15)	List any special skills or qualification	ns that you have:		
	How did you hear about the job at G Do you have any food allergies?	aron?	□ Ye	s □ No
18)	Are you allergic to latex?		□ Yes	s □ No
19)	What interests or hobbies are you inv	volved in that you feel like	sharing?	

References

Education

Please list education starting with High School

20)						
- /	Name of High School					
	Address	City		State	Telephone Numbe	r
	Area(s) of Study					
	Dates Attended	Date Graduated	Degree			GPA
1)						
	Name of College or Technical Sch	nool (if applicable)				
	Address	City		State	Telephone Numbe	r
	Area(s) of Study					
	Dates Attended	Date Graduated	Degree			GPA
2)						
-)	Name of College or Technical Sch	nool (if applicable)				
	Address	City		State	Telephone Numbe	r
	Area(s) of Study					
	Dates Attended	Date Graduated	Degree			GPA
3)						
	Name of College or Technical Sch	nool (if applicable)				
	Address	City		State	Telephone Numbe	r
	Area(s) of Study					
	Dates Attended	Date Graduated	Degree			GPA

Job History

Current Employer

24) Is your pre	olover esent employer award	e that you are se	arching for other en	mployment?	□ Yes	□ No
25) May we co	ontact your present e	mployer?			□ Yes	□ No
It is our policy	v at Garon to contact	t your current ei	nployer unless you	marked this o	question '	'No".
26)						
Company Na	ame	Street	City			State
27) Company	Phone #:					
28) Name of I	mmediate Superviso	r:				
29) What nam	e are you known by	at this job?				
30) What hour	rs did you work?					
31) Average n	umber of hours per v	week?				
32) Date of Hi	re:					
33) Potential I	End Date:					
	e your performance c ☐ Above Average				tandard	□ N/A
	how you feel mana				tandard	□ N/A
36) Please rate ☐ Great	the supervision you Above Average	receive at this a	employer. ☐ Below Averag	ge □ Subs	tandard	□ N/A
37) Please rate ☐ Great	e how your superviso Above Average	or would evaluat ☐ Average	e your performance Below Average	_		□ N/A
38) Please rate ☐ Great	e the training you rec Above Average	eived at this em ☐ Average	ployer. □ Below Averag	ge □ Subs	tandard	□ N/A
39) Describe t	he type of business:					

40) Job Duties:				
41) Reason for seeking other employment a. Please explain:	:	□ Quit	□ Fired	□ Laid Off
42) What do you like most about this com	pany?			
43) What do you dislike most about this co	ompany?			
44) What qualities do you like in your co-	workers at this er	nployer?		

45) What qualities do you dislike in your co-workers at this employer?		
46) Were you ever suspended from work at this employer? a. If yes, please explain:	□ Yes	□ No
47) Are you going to be terminated from your current employer? a. If yes, please explain:	□ Yes	□ No
48) Have you ever received an oral warning regarding your performance? a. If yes, please explain:	□ Yes	□ No
49) Have you ever received a written warning regarding your performance? a. If yes, please explain:	□Yes	□ No

50) Company Name Street City State 51) Company Phone #: 52) Name of Immediate Supervisor: 53) What name are you known by at this job? 54) What hours did you work? 55) Average number of hours per week? 56) Date of Hire: _____ 57) End Date: 58) Please rate your performance compared to your co-workers at this employer. ☐ Great ☐ Above Average ☐ Average ☐ Below Average ☐ Substandard \square N/A 59) Please rate how you feel management treated you at this employer. ☐ Great ☐ Above Average ☐ Average ☐ Below Average ☐ Substandard \square N/A 60) Please rate the supervision you received at this employer. ☐ Great ☐ Above Average ☐ Below Average ☐ Average ☐ Substandard \square N/A 61) Please rate how your supervisor would evaluate your performance at this employer. ☐ Below Average ☐ Great ☐ Above Average ☐ Average ☐ Substandard \square N/A 62) Please rate the training you received at this employer. ☐ Great ☐ Above Average ☐ Average ☐ Below Average ☐ Substandard \square N/A 63) Describe the type of business: 64) Job Duties:

Previous Employer #1 (Starting with your most recent past employer, please complete the following)

65) Reason for seeking other employment:	☐ Quit	☐ Fired	☐ Laid Off
a. Please explain:			
66) What did you like most about the company?			
67) What did you dislike most about the company?			
68) What is the greatest joy you experienced at this en	mployer?		
69) What is the greatest disappointment you experien	aced at this employe	er?	

70) What qualities did you like in your co-workers?		
71) What qualities did you dislike in your co-workers?		
72) Were you ever suspended from work at this employer? a. If yes, please explain:	□ Yes	□ No
73) Have you ever received an oral warning regarding your performance? a. If yes, please explain:	□ Yes	□ No
74) Have you ever received a written warning regarding your performance? a. If yes, please explain:	□ Yes	□ No

Previous Employer #2

75)				
Company Name	Street	City		State
76) Company Phone #:				
77) Name of Immediate Superviso	r:			
78) What name are you known by	at this job?			
79) What hours did you work?				
30) Average number of hours per v	week?			
81) Date of Hire:				
82) End Date:				
33) Please rate your performance o ☐ Great ☐ Above Average	1		1 2	□ N/A
34) Please rate how you feel mana ☐ Great ☐ Above Average	~	1 2	☐ Substandard	□ N/A
B5) Please rate the supervision you ☐ Great ☐ Above Average			☐ Substandard	□ N/A
86) Please rate how your superviso ☐ Great ☐ Above Average			1 2	□ N/A
87) Please rate the training you rec ☐ Great ☐ Above Average	eeived at this em Average	ployer. ☐ Below Average	☐ Substandard	□ N/A
38) Describe the type of business:				
39) Job Duties:				

90) Reason for seeking other employment:	□ Quit	☐ Fired	☐ Laid Off
a. Please explain:			
91) What did you like most about the company?			
92) What did you dislike most about the company?			
93) What is the greatest joy you experienced at this	employer?		
94) What is the greatest disappointment you experie	enced at this employe	r?	

95) What qualities did you like in your co-workers?		
96) What qualities did you dislike in your co-workers?		
97) Were you ever suspended from work at this employer? a. If yes, please explain:	□ Yes	□ No
98) Have you ever received an oral warning regarding your performance? a. If yes, please explain:	□ Yes	□ No
99) Have you ever received a written warning regarding your performance? a. If yes, please explain:	□ Yes	□ No

Previous Employer #3

100)		· · · · · · · · · · · · · · · · · · ·				
Com	pany Name		Street	City		State
101) Co	mpany Pho	one #:				
102) Nai	me of Imm	ediate Superviso	or:			
103) Wh	nat name ar	e you known by	at this job?			
104) Wh	nat hours d	id you work?				
105) Av	erage num	ber of hours per	week?			
106) Dat	te of Hire:					
107) End	d Date:					
/	-			our co-workers at this ☐ Below Average	1 0	□ N/A
				l you at this employe ☐ Below Average		□ N/A
/		e supervision yo bove Average		his employer. ☐ Below Average	☐ Substandard	□ N/A
,		J 1		ate your performance ☐ Below Average	1 2	□ N/A
		e training you red bove Average		mployer. ☐ Below Average	☐ Substandard	□ N/A
113) Des	scribe the t	ype of business:				
114) Joh	Duties:					

115) Reason for seeking other employment:a. Please explain:	□ Quit	☐ Fired	□ Laid Off
116) What did you like most about the company?			
117) What did you dislike most about the company?			
118) What is the greatest joy you experienced at this	employer?		
119) What is the greatest disappointment you experie	enced at this emplo	yer?	

120) What qualities did you like in your co-workers?		
121) What qualities did you dislike in your co-workers?		
122) Were you ever suspended from work at this employer? a. If yes, please explain:	□ Yes	□ No
123) Have you ever received an oral warning regarding your performance? a. If yes, please explain:	□ Yes	□ No
124) Have you ever received a written warning regarding your performance? a. If yes, please explain:	□ Yes	□ No

Previous Employer #4

125)	Compa	ny Name	Street	City		State
126)	Compan	y Phone #:				
127)	Name of	Immediate Superviso	or:			
28)	What na	me are you known by	at this job?			
129)	What ho	urs did you work?				
130)	Average	number of hours per	week?			
131)	Date of l	Hire:				
132)	End Date	e:				
			1	our co-workers at this our Below Average		□ N/A
		-	_	l you at this employer. ☐ Below Average		□ N/A
		ate the supervision yo ☐ Above Average		nis employer. ☐ Below Average	☐ Substandard	□ N/A
		J 1		ate your performance ☐ Below Average	1 2	□ N/A
		ate the training you re ☐ Above Average		mployer. □ Below Average	☐ Substandard	□ N/A
138)	Describe	e the type of business:				
120)	Job Duti					

140) Reason for seeking other employment:a. Please explain:	□ Quit	☐ Fired	☐ Laid Off
141) What did you like most about the company?			
142) What did you dislike most about the company?			
143) What is the greatest joy you experienced at this e	employer?		
144) What is the greatest disappointment you experien	nced at this emplo	yer?	

145) What qualities did you like in your co-workers?		
146) What qualities did you dislike in your co-workers?		
147) Were you ever suspended from work at this employer? a. If yes, please explain:	□ Yes	□ No
148) Have you ever received an oral warning regarding your performance? a. If yes, please explain:	□ Yes	□ No
149) Have you ever received a written warning regarding your performance? a. If yes, please explain:	□ Yes	□ No